

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING DECEMBER 20, 2010

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M., CST, by President Robert J. Demuth with the following members present: Randy Thompson, James Elsing, Gary Hoffmann and Ron Wood.

Staff members present were Scott Hain, General Manager; Patrick Demuth, Electric Superintendent; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Elsing, seconded by Commissioner Wood and unanimously carried to close the agenda as presented.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Hoffmann, seconded by Commissioner Elsing and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held December 6, 2010.

FINANCIAL STATEMENTS AND STAFF REPORTS

A motion was made by Commissioner Thompson, seconded by Commissioner Wood and unanimously carried to accept the Financial Statements and the Staff Reports for November 2010.

2011 MEETING SCHEDULE

Scott Hain, General Manager, provided the Commission with the 2011 Water and Light Commission schedule of regular meetings and other meetings of interest. A motion was made by Commissioner Elsing, seconded by Commissioner Hoffmann and unanimously carried to approve the 2011 schedule of regular meetings as presented.

PROFESSIONAL SERVICES AGREEMENT FOR THE CROSS TOWN TRANSMISSION LINE

Scott Hain, General Manager, provide the Commission with a copy of the proposed letter of engagement and scope of services from DeWild Grant Reckert & Associates (DGR) to render professional engineering services relating to the design and construction of the cross town

transmission line project. Mr. Hain reported that \$2,580,000 is included in the 2011 Electric Department budget which includes engineering, construction and a contingency amount.

A motion was made by Commissioner Hoffmann, seconded by Commissioner Thompson and unanimously carried to approve the agreement with DGR as presented and authorize the General Manager to enter into the agreement.

AIRPORT REZONING

Scott Hain, General Manager, reported that he attended the October regular meeting of the Airport Advisory Board to present them with the preliminary route for the cross town transmission project and to discuss potential rezoning of airport property and bordering airport property. Mr. Hain reported that the existing airport zoning regulations are significantly more restrictive than both the Federal Aviation Administration (FAA) and the Minnesota Department of Transportation (MnDOT) which would require that the portion of the transmission line to be located on airport property be constructed underground. Preliminary estimates indicated that the underground construction option would increase the total project cost by approximately \$1 million when compared to the overhead option. The Airport Advisory Board was generally supportive of the rezoning concept.

Mr. Hain reported that the City Engineer has solicited proposals from the Southwest Regional Development Commission (SRDC) and from Mead & Hunt (the airport consulting engineer) to assist with the rezoning process. The SRDC proposal includes fees not to exceed \$9,960 and the Mead & Hunt proposal includes fees not to exceed \$18,381.

After discussion, a motion was made by Commissioner Wood, seconded by Commissioner Elsing and unanimously carried to approve utility reimbursement to the City for costs relating to the SRDC proposal in an amount not to exceed \$9,960 and costs relating to the Mead & Hunt proposal in an amount not to exceed \$18,381 provided that there is no duplication in services performed by either SRDC or Mead & Hunt that have already been completed by DGR.

HIGHWAY 60 PROJECT STREET LIGHTING

Scott Hain, General Manager, reported that he and Patrick Demuth, Electric Superintendent, met with the Highway 60 Aesthetics Committee on December 14 to discuss potential options for street lighting that will be installed as part of the Highway 60 expansion project. Information from the meeting was provided to Commission members.

ANNUAL HOLIDAY LIGHTING CONTEST

Scott Hain, General Manager, reported the winners of the annual holiday lighting contest sponsored by Worthington Public Utilities (WPU), the Daily Globe and the Chamber of Commerce. Three places are awarded to residential customers with first place receiving a \$100 credit on their December WPU electric bill and \$100 cash from the Daily Globe

(awarded to Craig Pfeifer). Second place receives a \$75 credit on their WPU electric bill and \$75 cash (awarded to Marc Seifert). Third place receives a \$50 credit on their WPU electric bill and \$50 cash (awarded to Sisavad Southivong). There are two places awarded for businesses with first place receiving a \$100 credit on their WPU electric bill and a \$100 reduction on their Chamber of Commerce dues (awarded to the Prairie Holdings Group) and second place receives a \$75 credit on their WPU electric bill and a \$75 reduction in Chamber dues (awarded to South Shore Care Center).

UTILITY BILLS PAYABLE

A motion was made by Commissioner Elsing, seconded by Commissioner Thompson and unanimously carried to approve the utility bills payable totaling \$72,029.79 for December 10 and December 17, 2010.

ADJOURNMENT

A motion was made by Commissioner Thompson, seconded by Commissioner Hoffmann and unanimously carried to adjourn the meeting at 3:43 P.M., CST. President Demuth declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission