

WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING MAY 3, 2010

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:09 P.M., DST, by President Robert J. Demuth with the following members present: Randy Thompson and James Elsing. Absent were Ron Wood (excused) and Gary Hoffmann (excused).

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

AGENDA ADDITIONS/CLOSURE

A motion was made by Commissioner Elsing, seconded by Commissioner Thompson and unanimously carried to close the agenda as presented.

WATER AND LIGHT COMMISSION MINUTES

A motion was made by Commissioner Thompson, seconded by Commissioner Elsing and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held April 19, 2010.

WATER AND LIGHT COMMISSION ANNUAL MEETING

A motion was made by Commissioner Elsing, seconded by Commissioner Thompson and unanimously carried to re-appoint Robert J. Demuth as President, Randy Thompson as Vice-President and officially designate Deb Scheidt as Secretary to the Commission.

VACATE PORTION OF UTILITY EASEMENT

The owner of 2385 Trunk Highway 60 (Ron's Repair) is proposing a building addition east and south of the existing building located on that property. The addition will extend into a utility easement granted in 2000. The easement, in part, extends along a majority of the property's TH 60 frontage and then offsets northwesterly. The offset was to allow service to a tract of land that has since been incorporated into the building site. A utility locate was conducted to determine the current use of the easement area. The easement offset is not currently being used and is no longer needed for the purpose originally intended. The easement segment along TH 60 may have a future use due to the increasing utility congestion in the TH 60 right-of-way. In consideration of vacating the easement's offset segment, it is recommended that the easement along TH 60 be

extended up to the location of an existing sign. A copy of the proposed resolution vacating a portion of the easement was provided to Commission members.

A motion was made by Commissioner Elsing, seconded by Commissioner Thompson and unanimously carried that Council pass the resolution vacating the easement area as applied for subject to the granting of a partial replacement easement along TH 60.

LEWIS AND CLARK REGIONAL WATER SYSTEM ANNUAL MEETING

The Lewis and Clark Regional Water System will hold their 20th annual membership meeting on Thursday, May 27, 2010, in Sioux Falls. As a member of Lewis and Clark, we are entitled to have a delegate and an alternate delegate represent Worthington at the annual meeting.

A motion was made by Commissioner Thompson, seconded by Commissioner Elsing and unanimously carried to appoint Scott Hain, General Manager, as Delegate and Eric Roos, Water Superintendent, as Alternate Delegate for the 2010 annual membership meeting. Commission members were encouraged to attend the meeting and dinner that evening and to notify staff as soon as possible of their intentions.

CAPACITOR BANK ISSUES

Scott Hain, General Manager, reported that a representative from QVARx, Inc. was in Worthington from April 25-29, 2010, to conduct an investigation relating to the capacitor bank issues that Worthington Public Utilities has been experiencing. A brief meeting with QVARx, DeWild Grant Reckert and Associates (DGR), a transmission engineer from Missouri River Energy Services and utility staff was held prior to his departure to discuss the preliminary findings. QVARx will analyze the data collected and submit a final report to us as soon as possible.

TRANSLATING WORTHINGTON PUBLIC UTILITIES WRITTEN MATERIAL

Commission and utility staff held a discussion on the translation of certain Worthington Public Utilities' (WPU) written material provided to our customers. The discussion focused on the various languages that are spoken within the community and how to effectively communicate important WPU information to our non-English speaking customers. Mr. Hain proposed that a generalized statement be translated to the most predominant languages spoken within the community and that the translation be prominently placed on WPU written material. The statement may read, "This document contains important information. If you don't understand it, please have it translated." Commission members were in agreement with Mr. Hain's proposal. Utility staff will work with translators within the community to accomplish the translations.

LARAMIE RIVER STATION GRAYROCKS DAM AND RESERVOIR TOUR

Commissioner Elsing gave a verbal report and provided photographs from the Laramie River Station and Grayrocks Dam and Reservoir tour that he and Commissioner Hoffmann participated in on April 21-22.

UTILITY BILLS PAYABLE

A motion was made by Commissioner Thompson, seconded by Commissioner Elsing and unanimously carried to approve the utility bills payable totaling \$56,424.25 for April 22 and April 30, 2010.

ADJOURNMENT

A motion was made by Commissioner Thompson, seconded by Commissioner Elsing and unanimously carried to adjourn the meeting at 3:48 P.M., DST. President Demuth declared the meeting adjourned.

Deb A. Scheidt
Secretary to the Commission